

GREAT AYTON PARISH COUNCIL

Clerk: Angela Livingstone
Email: clerk@great-ayton.org.uk



GREAT AYTON PARISH COUNCIL

Minutes of the meeting held on Tuesday 2nd May 2023 at 19.00

Present: Cllr Blackmore, Cllr A Hall, Cllr C Hall, Cllr Kirk (Chair) and Cllr Short

In Attendance: Mrs A Livingstone (Clerk), Mr L Marley, Cllr Heather Moorhouse (NYC), 1 resident.

23.19 Election of Chair and Declaration of Acceptance of Office

Cllr Kirk was unanimously appointed as Chair and signed the declaration of acceptance of office.

23.20 Apologies for absence

Apologies were received from Cllr Baylin (work) and Cllr Greenwell (appointment) these were accepted.

23.21 Approval of Councillor roles/committees

Councillors considered the appointments in place and RESOLVED that all Parish Councillors would continue as members of Captain James Cook Memorial Trust. Cllr Blackmore and Cllr Short would continue as members of GADC committee and the Working Party linked Councillors would continue as agreed.

23.22 Approval of Policies

Updates to the Standing Orders, Financial Regulations and Code of Conduct would be brought to the June meeting.

ACTION: Agenda

Councillors approved a change of sequence to the published agenda to allow discussion of attending residents.

23.27 Correspondence and Information from Clerk

23.27.1 The resident attending the meeting informed he was the Secretary of Great Ayton Football Club. He gave some history of the lease which had expired in 2017 and had not been pursued since. He had found recent issues with grant applications and had approached Taylor Wimpy who had agreed that they would generate a new lease via the Parish Council and there would be a side letter provided confirming that no payments were required for the lease. The length of the lease would probably be six years to coincide with a white paper review on calling forward land for development. RESOLVED: Secretary of Great Ayton Football Club to progress and copy the Clerk into correspondence. It was questioned if there were any concerns for the club and it was informed that there had recently been increasing vandalism, these were all reported to Police.

Resident left the meeting, and the agenda items were returned to.

23.23 Minutes from the Parish Council Meeting held on Tuesday 4 April 2023 and Annual Parish Meeting held 25 April 2023

It was RESOLVED to APPROVE the minutes of the Parish Council meeting held Tuesday 4th April 2023 as a true and accurate record. Minutes were signed by the Chair. There were no matters arising.

Councillors agreed that the minutes of the Annual Parish Meeting held on 25th April 2023 were an accurate record.

23.24 Police Report - Period 1st March – 31st March 2023 – Anti Social Behaviour Personal 3, Arson/Criminal Damage 1, Burglary Commercial 1 break in to shed on allotment, Residential 1, Theft (inc from shops) 2, Auto Crime/SMV 2, Violence against the person 2, Other crimes 1. TOTAL THIS PERIOD: 13

1st April – 28th April Anti-Social Behaviour: ASB Personal: 1, ASB Nuisance: 10, Arson/Criminal Damage: 6, Burglary: Commercial: 1 theft of satellite GPS, Theft (including from shops):2, Auto crime/SMV: 1 theft of small amount of cash from vehicle, 2. Violence Against the Person: 6 Other crimes: 1 TOTAL THIS PERIOD: 31

The increase in incidents was noted. RESOLVED: Clerk to express concern to Police on increasing incidents.

ACTION: Clerk

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23.25 Report from NYC councillor

23.25.1 NYC – Cllr Moorhouse reported regarding the road closure in the village and emails received from residents. The Parish Council had also received emails. Cllr Moorhouse stated that there had been concerns regarding subsidence for some time and this had been monitored. It had now been found that the work needed completing, this required completion during the drier months. A three-month notice had been advised; it was hoped that the works would be completed sooner but this allowed for any issues faced. Cllr Moorhouse had informed complainants there are other ways into village and the closure would be well signposted. Councillors discussed the issues faced by residents and shop owners but agreed that there was no parking available in front of the shops, and parking was available at Low Green. RESOLVED: Clerk to advise NYC that they supported the need for storage, however, clear access to all properties and a possible turning point must be assured.

ACTION: Clerk

23.25.2 Cllr Moorhouse had been contacted by the Clerk regarding the traffic issues discussed at the last meeting on Park Rise and she informed that if yellow lines were introduced to stop parking this would not prevent delivery vehicles right to unload. The Chair stated that a letter had been previously sent to NYC asking for a solution to the issues faced. RESOLVED: Cllr Moorhouse to progress yellow lines to stop parking issues.

Cllr Moorhouse left the meeting.

23.26 Planning Matters

23.26.1 Planning applications – Consultation Responses.

Application ref / Address	Description of Works	Parish Council responses
NYM/2020/0374/FL Rye Hill Farm	Application for variation of condition 14 of planning approval to allow installation of Aluminium profile window frames and bi-fold door system	Councillors were mindful that NYMNPA regulations would be adhered
ZB23/00805/FUL 27 Roseberry Crescent	Proposed double storey rear extension and single storey rear extension.	No comment
ZB23/00790/FUL 48 Guisborough Road	Front porch extension and loft conversion.	No comment
22/00466/MRC Airdbreck House 39 Station Road	Modification to condition 2 (drawings) from previously approved application 22/00466 /FUL	No comment
23/00723/FUL & 23/00724/LBC 19 High Green	Application for alterations to include New Roof, New Windows and Doors and Render Finish to existing rear extension. Internal alterations to No.18 and 19 High Green to create a single dwelling and Listed Building Consent	Comment that the Parish Council expects all work to be in keeping with the listed building regulations and in keeping with this area of the village.
NYM/2023/0196 (revised scheme following withdrawal of NYM/2022/0770) at Fir Tree Barn, Lonsdale, Kildale	Application for removal of sheds and oil tank and construction of lean-to shed/workshop/plant room, alterations to fenestration and door, installation of rooflight, wet solar heating panels and electric car charging port, landscaping works together with installation of pedestrian gate and vehicular/pedestrian	Councillors discussed previous concern on siting of solar panels but noted that NYMNPA would look at all aspects to meet regulations.

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Application ref / Address	Description of Works	Parish Council responses
	access gate to dwelling (retrospective), reprofiling of land and erection of field access gate	
ZB23/00889/FUL 23 Roseberry Crescent	Proposed rear conservatory	No comment
ZB23/00901/CLE Cooks View Nursery, Pannierman Lane	The erection of a storage building for agricultural/domestic curtilage and the siting of six poles with security lighting and sensors. The storage building and poles are located within part of the land	Application received after agenda issued, Clerk to request extension for discussion at June meeting.

23.26.2 Planning decisions by LPA – Noted

Application ref / Address	Description of Works
22/01660/FUL 37 Easby Lane Appeal Ref: APP/G2713/W/22/3312119	appeal is made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant planning permission. The development proposed is change of use of open space to domestic garden. Decision 1. The appeal is dismissed.
23/00246/FUL Roseberry View Holiday Park	Erection of a pergola and covered walkway - Refused
23/00347/FUL 3 Byemoor Avenue	Revised application for proposed Garage to side elevation, alterations & extension to Porch, new timber fence, new drive and access, new cladding and replacement windows. - Granted
22/00466/MRC Airdbreck House 39 Station Road	Modification to condition 2 (drawings) from previously approved application 22/00466/FUL - Granted
23/00375/FUL Bartle Bridge Kennels	Erection of cattery building – Granted
23/00403/LBC Ayton Hall	Replacement of single glazed timber framed conservatory with double glazed timber framed window at rear extension of house - Granted

Clerk to advise Planning Department of comments.

ACTION: Clerk

23.27 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions attached.

23.27.1	Great Ayton Football Club Chasing lease agreement – to be progressed – discussed earlier in the meeting.
23.27.2	The Quarry Stone Request for support on application to erect outdoor seating on Park Square – neighbours comments received. The Parish Council would make no comment on this until a formal planning application was entered.
23.27.3	Park Rise parking / blocking discussed at previous meeting to progress – discussed earlier in the meeting.
23.27.4	Stokesley Community Care Request for a representative – No Councillors expressed an interest at this time.

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23.27.5	North Yorkshire Council have been monitoring the poor condition and continued movement of the retaining wall on High Street adjacent to the A173 bridge Due to poor condition they will take down and rebuild the wall. During the works a full road closure of the High Street is required. The small car park ref CL93 will be used for some storage of items - discussed earlier in the meeting.
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23.27.2 Correspondence for Information-

From	For Information
NYC	Draft Parish Charter
Stokesley Open Gardens Event	Sunday 17 th June 12.30-5.30pm.
Resident	Walkway Romanby Road / Frankfield Place progressed by Cllr Moorhouse.
Resident	Request for support re council house, passed to Cllr Moorhouse.
Living Leven	Update received from Cllr Short
Resident	Query re Captain Cook Schoolroom Museum, incorrect details on website, information given on opening hours 1pm to 4pm daily.
Clerk	Email sent to NYC re small hole in Parish Centre roof – The Clerk informed that there had been further progress with a visit from the NYC Corporate Facilities Manager who photographed the roof on 2 nd May.
Resident	Email re rubbish at rear of Bradleys Terrace.
Residents	Emails re benches, responses sent. Further email received regarding metal bench, clerk to respond that this matter had been clearly discussed, debated and decisions made. Cllr C Hall confirmed that he had been progressing a Bench policy which would come to the June meeting. ACTION: Clerk/Cllr C Hall
20s Plenty	Update – The Chair informed that he had attended the recent Zoom meeting, but progress was slow.
Clerk	Email sent to D Marwood requesting annual invoice for allotments, not yet received.

23.28 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
23.28.1 Garage	Need for additional storage/workspace identified	Letter sent to tenant and meeting held advising of need to support workforce. Long term tenant of over 50 years met with Cllr Short and Clerk, she understands pressures on the council but concerns on where to park car. Parish Council to consider the needs for the resident. RESOLVED: Clerk to write to express sympathy and suggest that options in the village were explored and neighbours approached for support regarding parking. It was agreed that to support the resident the three months' notice would commence from 2 nd May 2023. Cost to be calculated and payment requested to 2 nd August 2023. ACTION: Clerk
23.28.2 Benches	Still to progress new bench for around tree on High Green, finish benches ordered and respond	Councillors and Clerk to progress quotations for new circular bench. Work still ongoing on benches ordered and additional plaque to be ordered for the correct size on metal bench. Resident to be advised regards three plaques on one bench. The Clerk had been to site and photographed plaques in-situ. It was agreed that

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Item	Information	Action / Comments
	regarding three plaques mounted on one bench	the resident could remove a plaque she has with one relative included and replace with a plaque including a further relative. A request received in February which offered a £500 donation and a plaque on a bench with no current plaque at Low Green was approved. ACTION: Clerk
23.28.3 Toilets	Ongoing issues with flush capacity causing blockage/flooding. Incorrect hygiene bins in toilets	AL Robinson and toilet supplier visited site and increased flush capacity however, reverted back to small flush. Ongoing. New toilet dispensers ordered to relieve the overuse of toilet roll, to be fitted. Correct hygiene bins now in toilets and being emptied, requirements still being looked at. – Mr Marley confirmed that the toilet engineer was again visiting site this week to install new units to see if this rectified the issues. He confirmed that the toilets were now remaining open till 6pm during the summer months and the new toilet roll holders would be fitted soon when old toilet rolls were depleted. Cllr Short proposed that he purchased new engraved notices to replace the laminated notices in the toilets. RESOLVED: Approved. ACTION: Cllr Short
23.28.4 Allotments	Complaints received regarding hens / dogs	Site visit completed on 21 st April and allotments requiring tidying identified. Letters sent. Response sent to one complaint, council to consider other complaint. The Clerk advised that letters had been sent to allotments with messy gardens and to a complaint regarding loose hens and a caravan sited on allotments, this has since been removed. A tenant who a complaint had been received regarding had been spoken with and his concerns and previous correspondence were noted. Cllr C Hall informed of complaints from residents regarding the height of some allotment boundaries and foul language. RESOLVED: Clerk to send letters reminding of the tenancy agreement terms to the allotments from the complaint and the allotment identified regarding foul language. ACTION: Clerk
23.28.5 Coronation Event	Event planned Sunday 7 th May 12 noon to 4pm	A number of food/drink traders in place for event, alongside a large inflatable for children and a stage set up by Crash Bang Wallop providing entertainment. The Risk Assessment had been received and everything was in place. Mr Marley confirmed that himself and Mr Wood would work on the day and times were agreed. Clerk to forward set up arrangements and chase trader application information. Cllr Blackmore as event organiser to be responsible on the day of the event. The Chair advised he would support on the day, all councillors to support if available. ACTION: All
23.28.6 Facilities	Cemetery and Allotment costs	To progress ensuring that correct costings are in place to cover expenses on these areas – ongoing

23.29 Financial Reports

23.29.1 Receipts and Payments for April 2023 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

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ACCOUNTS REPORT

Receipts Monies received by cash, bank transfer or cheque

<u>Paid From</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
M&B Rea	Install of Headstone	29.3.23	125.00
M&B Rea	Interment of ashes	31.3.23	80.00
M&B Rea	Plaque for wall	2.4.23	50.00
M&B Rea	Plaque for wall	2.4.23	50.00
M&B Rea	Interment of ashes double casket	12.4.23	100.00
North Yorkshire Council	Precept 6 monthly instalment	26.4.23	60,000.00
			£60,405.00

Payments Monies paid by cash, bank transfer, direct debit or cheque

<u>Paid to</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
Sam Turner & Sons	Repair mower – invoice missed last year outstanding	22.11.22	115.45
RD Alderson Ltd	Hedge cutting Little Ayton lane 15/8 & allotments 24/11	30.01.23	276.00
North Yorkshire Council	Charges for bin emptying Cemetery	01.04.23	DD 15.4. 64.62
MBS Wholesale	4 toilet roll dispensers and 6 rolls	12.04.23	609.52
Sam Turner & Sons	Cem/benches paint brush, screws, barrier tape, cutting disks	12.04.23	31.22
A Livingstone – Amazon	Laptop bag	13.4.23	14.99
	USB flash drive	13.4.23	7.99
	Microsoft 365 Personal	13.4.23	54.99
	A4 paper 500 sheets	17.4.23	6.53
A Livingstone – Post Office	8 2 nd class stamps and registered delivery letter re garage	13.4.23	11.40
Sam Turner & Sons	Benches cleat angle, hex bolt, nut, washer, anchor bolt	14.4.23	24.74
Tom Newton Haulage	Potholes – cut and fill with tarmac	14.4.23	1020.00
A Livingstone – Agidirect	Berthoud spray shield for weed spraying L Marley	14.4.23	24.70
Cleaning Products Limited	Floorit floor cleaner 5L, toilet tissue case, SINKIT cleaner 750ml	21.4.23	35.51
Thompsons Hardware	Bleach, wire cutters, batteries, toilet cleaner, zoflora, mop heads, gloves, bin bags, paint brushes, bucket, blue roll, sponge	18.4.23	73.65
Lee Marley – Stokesley Motors	Diesel of service vehicle	25.4.23	27.01
Home Fix Computers	HP364 black ink – A Snowden	25.4.23	18.50
Minster self drive	Lease vehicle rental 28 days @ £21+ RFL £1 daily	25.4.23	739.20
Swalec	Electric	15.4.23	DD 15.4. 40.59
Cllr J Blackmore – Bluetree	Printing leaflets 2500 coronation	21.4.23	45.23
Gary Frankish	Ground maintenance in village April 2023	26.4.23	920.00
Gary Frankish	Supply 20l fuel E5	26.4.23	29.80
Cleaning Products Limited	Jeyes urinal channel blocks 3kg	28.4.23	39.50
			£4231.14

23.29.2 Mr A Snowdon, who had been the interim Clerk to 28 February 2023 had provided the accounts to the Clerk for Councillors to see and to be taken to Chipchase Manners for the internal audit. **ACTION: Clerk**

Meeting Closed at 9 pm

Next Meeting - 6th June 2023, 7pm at the Discovery Centre

Signature

Date